



Interfraternity Council at Clemson University Risk Management and Chapter Social Event Policy

Section I: IFC Social Event Position Statements

I. Position Statement:

- a. The Interfraternity Council at Clemson University (IFC) supports the social nature of its Chapters through the opportunity for chapters to host and participate in Chapter Social Events.
- b. The Interfraternity Council at Clemson University (IFC) holds the safety of all people and adherence to Clemson University Policy and the Local, State, and Federal Law as its top priority. Violations of such shall be reported to the appropriate authorities.

II. Purpose:

- a. The purpose of the Interfraternity Council at Clemson University's Risk Management and Chapter Social Event Policy is to provide policy instructions on how Chapter Social Events may be hosted, utilizing best practices for chapters to successfully host Chapter Social Events and to define related terms.

III. Rights Reserved:

- a. The IFC reserves the right to hold its Full Member and Associate Member Chapters accountable to the Chapter Social Event Policies and Procedures included in this document through IFC's Honor Court when appropriate, including but not limited to warnings, educational trainings, and social probation.
- b. The IFC reserves the right to provide additional recommendations and best practices on an as-needed basis to support the IFC Member Chapters in their safe and effective event management.
- c. The IFC reserves the right to issue a Cease-and-Desist order for any Chapter Social Event in which a violation of these Social Event Policies or Procedures is believed to have occurred and has been referred to IFC Honor Court for adjudication or is about to occur. A Cease-and-Desist order may be specific to the violation or may include an entire event(s). If done pre-emptively, significant evidence of the potential for violations must be present and shared with all Host/Co-Hosting organizations. A cease-and-desist order may be lifted if remedies to the potential violation are provided by the Host/Co-Hosting Chapter(s) prior to the event's scheduled start time.
- d. The IFC reserves the right to enact a Social Dead Period on behalf of the IFC Community in times in which the community can benefit from such a pause on Chapter Social Events, such as Formal Recruitment, Finals Week, and when appropriate to address widespread safety concerns. In order to enact

a Social Dead Period, the IFC President and at least one Vice President level Executive Board Member must agree that the Social Dead Period is needed.

Section II: IFC Chapter Social Event Policy

I. Requirements to Host or Co-Host Chapter Social Events

- a. All IFC Fraternities at Clemson University are required to abide by all IFC, (Inter)National Organization, and Clemson University policies as well as applicable local, state, and federal laws.
- b. Host/Co-Host Chapters must be recognized by Clemson University, their (Inter)National Organization, and the IFC at the time of the event to host or co-host said Chapter Social Event.
- c. Host/Co-Host Chapters must not be prohibited from hosting a Chapter Social Event by the IFC, Clemson University, or their (Inter)National Organization at the time of the event.
- d. Host/Co-Host Chapters must abide by the more restrictive Policy/Procedure of the Interfraternity Council, applicable (Inter)National Headquarters, and/or Clemson University.
- e. Host/Co-Host Chapters must have completed all required Risk Management Trainings provided by the IFC and/or FSL Office.
- f. Host/Co-Host Chapters must have submitted a Risk Management Plan to the IFC Vice President of Risk Management (clemsonifcrisk@clemson.edu) and have gained approval of said Risk Management Plan by the date of the event. Host/Co-Host Chapters are required to abide by this Risk Management Plan at all Chapter Social Events, and the chapter may be required by the IFC to amend said plan at a later date if needed.

II. IFC Chapter Social Event Procedures

- a. The chapter and its event attendees must comply with all federal, state, and local laws.
- b. No person under the legal drinking age may possess, consume, provide or be provided with alcoholic beverages. Host/Co-Hosted Chapters are required to use a system to clearly identify which event attendees are 21+ and which are not. Wristbands are purchased and provided by the IFC for chapters to utilize during Chapter Social Events as an IFC preferred option.
- c. The chapter and its event attendees must follow the more restrictive of federal, state, and local laws regarding illegal drugs and controlled substances. No person may possess, use, provide, distribute, sell and/or manufacture illegal drugs or other controlled substances while attending a Chapter Social Event.
- d. Alcoholic beverages at a Chapter Social Event must either be provided by a Third-Party Vendor (TPV) or brought by individual attendees utilizing a BYOB system.
- e. Alcoholic beverages must not be purchased with organizational funds or funds pooled by members or guests (e.g., admission fees, cover fees, collecting funds through digital apps, etc.).

- i. Host/Co-Hosting chapters are prohibited from doing this themselves, as well as Host/Co-Host with or in any way participate in an activity or event with another group or entity that purchases or provides alcohol.
- f. All Chapter Social Events must be registered no later than 11:59 PM on the Wednesday immediately prior to the date of the event. Only the Host chapter must submit an event registration. Co-Hosting chapters should not submit an event registration.
 - i. The IFC Vice President of Risk Management will endeavor to, but is not required to, provide an update each Wednesday morning to all Chapter Presidents of the registered Chapter Social Events for the following week to provide ample notice of missing registrations.
- g. Attendance by non-members at any Chapter Social Event must be by invitation only and, within the provisions of this policy, must follow a maximum of a 3:1 guest to member ratio for Chapter Social Events unless otherwise specified by event type. The most restrictive guest-to-member ratio of IFC or the (Inter)National Fraternity must be adhered to by all participating Host/Co-Hosting organizations.
 - i. A guest list must be submitted via IFC's Chapter Social Event Registration Platform or to the IFC Executive Vice President (clemsonifcrisk@clemson.edu) no later than 6 hours before the event. This guest list must comply with the maximum attendance allotments.
 - ii. The total attendance at a Chapter Social Event must not exceed the venue's local fire or building code capacity.
- h. The IFC shall have a IFC Social Event Management Review Committee whose purpose shall be to review Special Social Events at Chapter Property and Large-Scale Chapter Social Events at Chapter Property which have the potential to exceed 1200 attendees for policy adherence and specific safety concerns related to the scale of the event. This committee may require additional safety and risk management precautions to be met prior to hosting the event, as well as the right to recommend a Cease and Desist Order be issued by the Interfraternity Council for the specific event in question.
 - i. Chapter Leadership from Host/Co-Hosting Chapters must meet with the IFC Social Event Management Review Committee for the additional Event Management Review at a minimum of 1 week prior to the event. The event should be registered at least 3 weeks prior to the event, to allow adequate time to schedule this meeting. The IFC Social Event Management Review Committee will use all available time to complete this requirement up to 1 week in advance.
 - ii. Edits to the plan presented in the Event Management Review may be considered up until the day before the event. Edits must be submitted to the IFC before the 1-week review deadline to be considered.
 - iii. For additional information about the Social Event Management Review process and the IFC Social Event Management Review Committee, please see the document titled IFC Social Event Management Review Committee Guidelines and Proceedings.

- i. Host/Co-Hosting Chapters must utilize an IFC's designated Chapter Social Event Attendance System to track attendance.
 - i. An attendance list, which should include all attendees (members and guests), must be submitted via IFC's Chapter Social Event Registration Platform or to the IFC Executive Vice President (clemsonifcrisk@clemson.edu) no later than 24 hours after the conclusion of the event.
- j. IFC Fraternities may co-host events with up to three additional organizations within the provisions of this policy. The most restrictive maximum co-hosting amount of IFC or the (Inter)National HQ must be adhered to by all participating Host/Co-Hosting Organizations.
 - i. Chapter Social events occurring at the same location and at the same time as another Chapter Social Event may not exceed a total of 4 organizations, even if they are registered as separate events. This operates on a first-come, first-served basis through IFC's Event Registration Platform.
 - ii. A Certificate of Exchange is required for all Co-Hosted Chapter Social Events, regardless of location or size. IFC has provided a template for chapter officials to streamline the process of determining participating chapter responsibilities for co-hosted events. This document may be submitted to IFC's Honor Court and utilized to settle potential conflicts between chapters post-event or determine responsibility for potential violations of IFC's Bylaws.
- k. Host/Co-Hosting Chapters must not co-host or co-sponsor an event with a bar, event promoter, or alcohol distributor; however, an organization may rent a bar, restaurant or other licensed and insured third-party vendor to host a Chapter Social Event.
- l. Host/Co-Hosting Chapters and Chapter Social Event Attendees must not permit, encourage, coerce, glorify, or participate in any activities involving the rapid consumption of alcohol, such as drinking games.
- m. Host/Co-Hosting Chapters must have event monitors, including one person from the executive board leadership team (of each participating chapter), at a 30:1 event attendee to event monitor ratio, who are substance-free for the duration of the event, with a minimum of 6 event monitors.
 - i. While a 30:1 event attendee to event monitor is required with a 6-event monitor minimum, a 20:1 event attendee to event monitor is recommended for all Chapter Social Events and more so in Co-Hosted Chapter Social Events. Some individual chapters require a 20:1 event attendee-to-event monitor ratio. Please consult individual chapter policies to determine your required amount.
- n. Host/Co-Hosting Chapters must hire an IFC-Approved Licensed and Insured Security/Event Management Company or Off-Duty Police Officers at all Chapter Social Events at the Chapter Property and Large Scale Chapter Social Events at the Chapter Property unless specified differently by event type.
 - i. If utilizing Off-Duty Police Officers, the Host/Co-Host chapters must hire the Off-Duty Police Officer's recommended number of Officers for the maximum event size indicated in the event

registration.

- ii. If utilizing an IFC-Approved Licensed and Insured Security/Event Management Company, the Host/Co-Host chapters must utilize a 150:1 event attendee to security officer ratio with a minimum of 3 security guards at all Solo Events and a minimum of 5 security guards at all Co-Hosted Events.
- iii. Security Guards and off-duty police officers must be properly marked in uniforms that clearly indicate their respective roles to event attendees.
 - 1. The IFC at Clemson University will provide your chapter with vests for security officers to wear if your security company is unable to meet this requirement. These vests are due back to the FSL office by 4:30 PM on the next business day. Loss of or failure to return these vests will result in the cost of a replacement of similar value being charged to the chapter.

Section III: Definitions and Terminology

- I.** Chapter Events are defined as any gathering of members, meeting, or activity planned, sponsored by, and/or endorsed by the chapter. Chapter Events include but are not limited to business meetings, philanthropy events, brotherhood events, social events without alcohol, etc. Chapter Events are not required to be registered through IFC's Social Event Registration Platform and are not affected by any IFC-sanctioned Social Dead Period or Social Probation.
- II.** Chapter Social Events are defined as any Chapter Event where alcohol is present. Chapter Social Events must be registered through IFC's Social Event Registration Platform in accordance with these bylaws and are affected by any IFC-sanctioned Social Dead Period or Social Probation.

III. Chapter Social Event Type Definitions

- a. Social Brotherhood Events are defined as any event in which only members and/or new members are present to the exclusion of all other attendees, in which alcohol is also present. These events may take place at a Chapter Property or a Third-Party Venue and are exempt from Event Security requirements.
- b. Social Date Functions are defined as any Solo Chapter Social Event that utilizes a 1:1 guest-to-member ratio, in which alcohol is also present. Social Date Functions may occur at a Chapter Property or at a Third-Party Venue and are exempt from Event Security Requirements.
- c. Social Events at Third-Party Venue are defined as any event in which members, new members, and non-members are in attendance, in which alcohol is also present, that takes place at a Third-Party Venue. These events may be Solo Chapter Events or Co-Hosted Chapter Events with a maximum of 4 organizations. These events may utilize a 3:1 guest-to-member ratio and are exempt from Event Security Requirements.
 - i. Third-Party Venues are defined as any location not owned, leased, rented, inhabited by, or

otherwise controlled by the chapter.

- d. Social Events at Chapter Property are defined as any event in which members, new members, and non-members are in attendance, in which alcohol is also present; that takes place at a Chapter Property. These events may be Solo Chapter Social Events or Co-Hosted Chapter Social Events with a maximum total of 2 organizations and may utilize an up to 3:1 Guest to Member Ratio with a maximum of 1,200 attendees.
 - i. Chapter Property is defined as any location owned, leased, rented, inhabited by, or otherwise controlled by the chapter.
 - ii. A 150:1 (minimum of 3 for Solo Chapter Events or 5 for Co-Hosted Chapter Social Events) guest to licensed and insured Security Officer or the recommended number of Off-Duty Police Officers is required for these events.
- e. Large-Scale Social Events at Chapter Property are defined as any event in which members, new members, and non-members are in attendance, in which alcohol is also present, that takes place at a Chapter Property. These events are further defined as having a maximum total of 4 organizations hosting/co-hosting the event and may utilize an up to 2:1 guest-to-member ratio.
 - i. Chapter Property is defined as any location owned, leased, rented, inhabited by, or otherwise controlled by the chapter.
 - ii. A 150:1 (minimum of 5) guest to licensed and insured Security Officers ratio or recommended number of Off-Duty Police Officers is required for these events.
 - iii. Large-Scale Chapter Social Events, which have the potential to exceed 1,200 attendees based on a 2:1 guest-to-member ratio of overall chapter membership, require an additional Event Management Review with the IFC Social Event Management Review Committee in accordance with the IFC's Chapter Social Event Procedures. Additional safety and security measures may be required on a case-by-case basis for Large-Scale Social Events at Chapter Property.
- f. Special Social Events at Chapter Property are defined as any event in which members, new members, and non-members are in attendance, in which alcohol is also present, that takes place at a Chapter Property. These events are further defined as having a maximum total of 4 organizations hosting/co-hosting the event and may utilize an up to 3:1 guest-to-member ratio. Special Social Events at Chapter Property are considered Special due to their rarity and are reserved for Special Events such as Major Clemson University Events (ex. football tailgates) and Chapter Philanthropy Events.
 - i. Chapter Property is defined as any location owned, leased, rented, inhabited by, or otherwise controlled by the chapter.
 - ii. A 150:1 (minimum of 7) guest to licensed and insured Security Officers ratio or recommended number of Off-Duty Police Officers is required for these events.
 - iii. All Special Social Events at Chapter Property require an additional Event Management Review

with the IFC Social Event Management Review Committee in accordance with the IFC's Chapter Social Event Procedures to request the 3:1 ratio, which may be utilized for Special Events. The chapter will be required to provide an adequate explanation of the need for increased guest capacity and to provide proof of the additional safety precautions the chapter will implement. Additional safety and security measures may be required on a case-by-case basis for Special Social Events at Chapter Property.

- g. Multi-Day Out of Town Social Events (Formals, Mountain Weekend, Beach Weekend, etc.) are defined as Chapter Social Events that take place on a minimum of 2 different dates occurring at a location more than 30 miles from Clemson University's Main Campus and operate on a 1:1 guest-to-member ratio.

IV. Other Defined Terms

- a. Alcohol Provided by a Third-Party Vendor (TPV) is defined as meeting the following conditions:
 - i. Provided and sold on a per-drink basis by a licensed and insured third-party vendor (e.g., restaurant, bar, caterer, etc.). The Third-Party Vendor (TPV) must be properly licensed by the appropriate local and state authority. This might involve both a liquor license and a temporary license to sell on the premises where the function is to be held.
 - 1. The TPV must be properly insured with a minimum of \$1,000,000 of general liability insurance.
 - 2. The TPV must assume, in writing executed in the chapter name of the fraternity all the responsibilities that any other purveyor of alcoholic beverages would assume in the normal course of business, including but not limited to:
 - a. Check identification cards upon entry
 - b. Identify those who are of legal age to consume alcohol
 - c. Refrain from serving individuals who appear to be intoxicated
 - d. Maintain absolute control of ALL alcoholic containers present. Collect remaining alcohol at the end of a function and remove all alcohol from the premises.
 - e. No excess alcohol – opened or unopened – is to be given, sold, or furnished to the organization.
 - f. An organization cannot profit from the sales of alcohol but can profit from ticket sales, raffles, food, etc.
- b. BYOB is defined as meeting the following conditions:
 - i. Alcohol is brought by individual Chapter Social Event attendees for the consumption/use of only that individual attendee.
 - ii. Alcohol products above 15% alcohol by volume (ABV) is prohibited at any Chapter Social

Event, except when served by a licensed and insured third-party vendor.

- iii. Common Sources of alcohol, including bulk quantities, which are not being served by a licensed and insured third-party vendor, are prohibited.

- 1. This includes:

- a. Amounts of alcohol greater than what a reasonable person should consume over the duration of an event.
 - b. Communal sources of alcohol, such as “kegs”, “punch bowls”, “shared pitchers”, etc.
 - i. Alcohol may be stored in communal spaces if a system is utilized to ensure each attendee is only able to access the alcohol they brought with them to the event after they store it. Failure to utilize this system results in BYOB alcohol turning into a Communal Source.

- c. Co-Hosted Chapter Social Events are defined as any Social Event in which more than one chapter is acting as a “host” chapter. Co-Hosted Events may require additional security and precautions but allow members of each participating chapter to be included in the total number of members to determine the total number of attendees allowed, using the required guest-to-member ratio for each specific event.
 - d. IFC-Approved Licensed and Insured Security/Event Management Company is defined as an IFC-approved company that meets all local, state, and federal requirements and is appropriately insured to operate as security at Chapter Social Events. Chapters may petition the IFC to add new approved companies at any time, and after they have been properly vetted, may be added to these bylaws. This list will be reviewed at a minimum annually, and those who no longer meet these criteria will be removed from the list.

- i. Current approved companies are as follows:

- 1. APEX Security Group: List Website

- ii. Most Recent Review: April 2026

- e. IFC Designated Chapter Social Event Attendance System is defined as an IFC-approved system that tracks the attendance of attendees at a Chapter Social Event. This system must, at a minimum, provide the following information:

- i. Attendee Name, Guest List Inclusion Confirmation, Attendee CUID and/or Clemson Email for Clemson Students (ID Card or Driver’s License Number for Non-Clemson Students), Entry and/or Re-Entry Time, Exit and/or Re-Exit Time.

- ii. Current approved systems are as follows:

1. CU Course: <https://cucourse.app.clemson.edu/ifc-events/sessions.php>

- f. Social Probation is defined as any period of time in which a specific chapter is prohibited from hosting/co-hosting Chapter Social Events.
- g. Social Dead Period is defined as any period of time in which all IFC Member/Associate Member Fraternities are prohibited from hosting Chapter Social Events.
- h. Solo Chapter Social Events are defined as Chapter Social Events that only include one chapter as the “host” chapter. Relying solely on the members of said chapter to determine the total number of attendees in the guest-to-member ratio.